



Cabinet Forward Plan of Key and Non-Key Decisions for Cambridge City Council

August 2025

Introduction

This Forward Plan sets out the key and non-key decisions to be taken by the Cabinet. This includes any decisions that are due to be taken in private.

Published 25 July 2025

Executive Forward Plan and Notices required by the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

There is a legal requirement for local authorities to publish a notice setting out the key decisions that will be taken by the Cabinet or Individual Cabinet Member at least 28 clear days before such decisions are to be taken. This Forward Plan incorporates the Notice of Intention to make Key Decision and sets out the decisions which are intended to be taken at Cambridge City Council by Cabinet or Individual Cabinet Members. Whilst this document provides details of known decisions for the following month, where details of decisions to be made after this period are known, they are provided for information.

The Plan also sets out where, if at all, it is anticipated that part of a Cabinet meeting will be held in private. This is where confidential or exempt information (as defined in the constitution) is likely to be made known. Notice is hereby given that it may be necessary for part of a Cabinet meeting to be held in private because it becomes apparent at the meeting that confidential or exempt information will otherwise be made known. Should this become apparent at the meeting the relevant part of the meeting will only be held in private upon the passing of a resolution which (where exempt information will be made known) describes the description of exempt information pursuant to Schedule 12A of the Local Government Act 1972.

The Forward Plan will be updated and rolled forward on a monthly basis. As this takes place, the programme will be adjusted and further decisions will be added or anticipated ones may be rescheduled or removed.

If a key decision is not included in the published Forward Plan for 28 clear days before a decision needs to be taken the Chairman of the Overview and Scrutiny Committee must be notified and a supplement to the Forward Plan published at least 5 clear days before the date on which the decision is proposed to be taken. If the date by which the decision has to be made makes compliance with this requirement impracticable the decision can only be made with the consent of the Chairman of the Overview and Scrutiny Committee who must be satisfied that the making of the decision is urgent and cannot reasonably be deferred.

If it is necessary to discuss an issue in private and 28 days' notice has not been given the decision may only be taken or the item discussed in private with the agreement of the Chairman of the Overview and Scrutiny Committee who must be satisfied that the need for the item to be taken to the meeting is urgent and cannot reasonably be deferred

Key Decisions

The Key decision thresholds at Cambridge City Council are:

- The decision is likely to result in the City Council incurring expenditure or making savings in excess of £500,000 (excluding procurement decisions or decisions relating to land acquisition or disposal). Excluded from this definition are all loans to banks or other financial institutions made in accordance with the Treasury Management Policy.
- Procurement decisions involving expenditure of £1,000,000 or more. In relation to letting contracts the key decision is seeking authority to procure (and delegate authority to award).

Or

- An acquisition or disposal of land or an interest in land with a value in excess of £600,000.

Or

- The decision is likely to be significant in terms of its effects on communities living or working in an area comprising one or more wards in the City.

Currently no key items scheduled

Part 1 – Key Decisions						
Decision Title	Decision Description	Decision Maker	Date of Decision	Contact Officer	Documents to be considered	Relevant Scrutiny
Cambridge Civic Quarter Project Update Information relating to the	Approval to proceed with the submission of a planning application and funding to deliver the next stage of the	Cabinet	25 September 2025	Ben Binns, Assistant Director, Development	Stage 3 Final Designs Business Plans for Guildhall, Corn Exchange and Market Square Outcomes of Public Consultation.	Performance, Assets and Strategy Overview and Scrutiny

financial or business affairs of any particular person (including the authority holding that information)	project.			Director of Economy and Place (Lynne Miles)	**Note some aspects of the report will be confidential (TBC).	Committee
Greater Cambridge Local Plan – Draft Regulation 18 plan for consultation	Agree the draft Greater Cambridge Local Plan and supporting documents and evidence base for consultation (mirror report to SCDC on the emerging joint local plan.	Cabinet	8 October 2025	Jonathan Dixon, Stephen Kelly, Planning Policy Manager, Joint Director, Greater Cambridge Shared Planning and 3C Building Control Joint Director, Greater	Report will be supported by full suite of supporting and evidence base documents, updated from the First Proposals GCLP consulted on in late 2021, and will include earlier consultation drafts.	Performance, Assets and Strategy Overview and Scrutiny Committee

				Cambridge Shared Planning and 3C Building Control (Stephen Kelly)		
HRA – Rent and Service Charge Policy 2025	Approval of policy which explains how we set our rent and service charges for HRA owned assets.	Cabinet	21 October 2025	Samantha Shimmon, Assistant Director, Housing and Health Director, Communities Group (Sam Scharf)	Report and Policy	Performance, Assets and Strategy Overview and Scrutiny Committee
Cambridge North Framework for Change	Report on outcomes with recommendation for next steps.	Cabinet	21 October 2025	Ben Binns, Assistant Director, Development	Report on proposal.	Performance, Assets and Strategy Overview and Scrutiny

				Director of Economy and Place (Lynne Miles)		Committee
Leisure Management Contract 2016-2041	Outcomes of the retendering procurement exercise of the leisure portfolio and award of Contract.	Cabinet	16 December 2025	James Elms, Ian Ross, Sam Scharf, Director, City Services Group, Community, Sport & Recreation Manager, Director of Communities Director, Communities Group (Sam Scharf)	Report on procurement process and award decision.	Services, Climate and Communities Overview and Scrutiny Committee

East Barnwell Phase 2	Potential Approval for revised Development proposal - subject to finalising further design.	Cabinet	16 December 2025	Ben Binns, Assistant Director, Development Director of Economy and Place (Lynne Miles)	Report on proposal.	Performance, Assets and Strategy Overview and Scrutiny Committee
Community Grants 2026-27	The approval of the Annual Community Grants with a value over £5,000 to voluntary and community groups, subject to budget approval in February 2026, and other recommendations on multi-year grants if appropriate.	Cabinet	13 January 2026	Julie Cornwell, Sam Scharf, Community Funding and Voluntary Sector Manager, Director of Communities Director, Communities Group (Sam	Report with summary of recommendations and Appendices.	Services, Climate and Communities Overview and Scrutiny Committee

				Scharf)		
City Centre Heat Network	Report on outcomes of Detailed project development including, with recommendation for next steps. Includes key decisions related to Financial Implications, Addressing of net Zero commitments and allocated use/reallocation of Council assets.	Cabinet	10 February 2026	Ben Binns, Assistant Director, Development Director of Economy and Place (Lynne Miles)	Report on outcomes. Business Case. Heads of Terms.	Performance, Assets and Strategy Overview and Scrutiny Committee
Climate Change Strategy	Approval of new Climate Change Strategy for 2026 - 2031.	Cabinet	24 March 2026	Janet Fogg, Jemma Little, Lynne Miles, Catherine Stewart (Oakley), Climate Change Officer, Head of Economy	Report on proposed Strategy including evidence base, consultation process and action plan.	Services, Climate and Communities Overview and Scrutiny Committee

				<p>Energy and Climate, Director of Economy and Place, Climate Change Officer</p> <p>Director of Economy and Place (Lynne Miles)</p>		
Small Sites Development update	Update report noting progress and seeking budgetary approvals to bring forward schemes.	Cabinet	Not before 1st June, 2026	<p>Ben Binns, Assistant Director, Development</p> <p>Director, Communities Group (Sam Scharf)</p>	Report on proposal.	Performance, Assets and Strategy Overview and Scrutiny Committee

Non-Key Decisions

Non-key decisions are those that do not have a significant impact on the local community or budget but still need to be documented for transparency. These decisions are typically taken by senior officers or delegated decision-makers.

Currently no non-key items scheduled

Part 2 – Non-Key Decisions						
Decision Title	Decision Description	Decision Maker	Date of Decision	Contact Officer	Documents to be considered	Relevant Scrutiny
Greater Cambridge Impact - Council's Investment	Drawdown from Reserves for Council's £0.8m investment in Greater Cambridge Impact.	Cabinet	25 September 2025	Jemma Little, Lynne Miles, Head of Economy Energy and Climate, Director of Economy and Place Director of Economy and Place (Lynne Miles)	Report will cover details of other investment and secured (>£5m) to enable triggering of Council's investment, governance and set up of GCI including Chief Exec as Council's Board Representative and the terms of the Council's investment.	Performance, Assets and Strategy Overview and Scrutiny Committee

Climate Change Strategy Consultation	To approve the Draft Strategy and issues for Consultation.	Cabinet	25 September 2025	<p>Janet Fogg, Jemma Little, Lynne Miles, Catherine Stewart (Oakley), Climate Change Officer, Head of Economy Energy and Climate, Director of Economy and Place, Climate Change Officer</p> <p>Director of Economy and Place (Lynne Miles)</p>	Draft Strategy and consultation plan.	Services, Climate and Communities Overview and Scrutiny Committee
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Quarterly update on new build housing delivery	Regular update on the delivery of new council homes under the 500 and 10 year new homes programmes.	Cabinet	16 December 2025	Ben Binns, Jaques van der Vyver, Assistant Director, Development, Programme Manager Director of Economy and Place (Lynne Miles)	Report on new build housing delivery.	Performance, Assets and Strategy Overview and Scrutiny Committee
Homelessness Prevention Grants to Agencies	To approve the award of homelessness prevention grants (HPGs) to agencies.	Cabinet	13 January 2026	Simon Hunt, Housing Services Manager - Housing Advice Director, Communities Group (Sam Scharf)	Report setting out proposed grant allocations following application process.	Services, Climate and Communities Overview and Scrutiny Committee

Quarterly update on new build housing delivery	Regular update on the delivery of new council homes under the 500 and 10 year new homes programmes.	Cabinet	24 March 2026	Ben Binns, Jaques van der Vyver, Assistant Director, Development, Programme Manager Director of Economy and Place (Lynne Miles)	Report on new build housing delivery.	Performance, Assets and Strategy Overview and Scrutiny Committee
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Exemptions and Confidential Decisions

If any decision is to be taken in private (i.e., exempt from public access), a brief explanation of the grounds for the exemption must be provided. A link to those can be found here [Local Government Act 1972](#)

Part 3 – Decisions That Are Confidential						
Decision Title	Decision Description	Decision Maker	Date of Decision	Contact Officer	Documents to be considered	Relevant Scrutiny

<p>North East Cambridge Hartree</p> <p>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>	<p>Possible amendments to Grant determination agreements.</p> <p>Infrastructure Loan for phase 1 and 2.</p> <p>Possible amendment to GDA where requires reserved matters decision under the JV LLP Member Agreement.</p>	Cabinet	21 October 2025	<p>Fiona Bryant, Programme Director – Major Regeneration</p> <p>Programme Director – Major Regeneration (Fiona Bryant)</p>	Possible amendments to GDA and Infrastructure loan document , where Council decision is required under the JV LLP Members Agreement.	Performance, Assets and Strategy Overview and Scrutiny Committee
<p>Proposals for redevelopment of Cambridge Leisure</p> <p>Information relating to the financial or business affairs of any particular person (including the authority holding</p>	Approval for high level masterplan scheme and associated commercial deal proposals.	Cabinet	21 October 2025	<p>Fiona Bryant, Programme Director – Major Regeneration</p> <p>Programme Director – Major Regeneration (Fiona</p>	Cultural Infrastructure Strategy/Heads of Terms/Masterplan proposals/backing evidence	Performance, Assets and Strategy Overview and Scrutiny Committee

that information)				Bryant)		
Leisure Management Contract 2016-2041 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	FINANCIAL INFORMATION in relation the business case from the Tenderer will be commercially restricted.	Cabinet	16 December 2025	James Elms, Ian Ross, Sam Scharf, Director, City Services Group, Community, Sport & Recreation Manager, Director of Communities Director, Communities Group (Sam Scharf)	Report on procurement process and award decision.	Services, Climate and Communities Overview and Scrutiny Committee

Cabinet Dates 2025/26:

2025: 24 June, 15 July, 23 September, 21 October, 18 November, 16 December,

2026: 27 January, 10 February, 24 March

Members of Cabinet

Cllr Holloway	Leader of the Council
Cllr Wade	Deputy Leader
Cllr Bird	Housing
Cllr Moore	Climate Action & Environment
Cllr Nestor	Culture, Economy & Skills
Cllr Smart	Nature, Open Spaces & City Services
Cllr A. Smith	Communities
Cllr S. Smith	Finance & Resources
Cllr Thornburrow	Planning & Transport
Cllr Todd-Jones	Safety, Wellbeing and Tackling Homelessness

Overview & Scrutiny Committees:

Performance & Assets:	Services, Climate & Communities
10 June 2025 9 September 2025 4 November 2025 13 January 2026 3 March 2026	1 July 2025 30 September 2025 2 December 2025 3 February 2026 11 March 2026

Leader (inc Cambridgeshire and Peterborough Combined Authority reports)	Climate & Environment
Planning & Infrastructure	Communities
Finance & Resources	Community Safety, Homelessness and Wellbeing
Housing	Open Spaces

Contact Details

For more information on any of the decisions listed, please contact:

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